

**MAYOR and COUNCIL
TOWN OF MILLSBORO
322 Wilson Highway
Millsboro, Delaware 19966 - 1216**

OFFICE HOURS
MONDAY — FRIDAY
8:00 a.m. to 4:30 p.m.



**Phone: (302) 934-8171
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TOWN OFFICE
PARKS/RECREATION
STREETS
WATER/SEWER

POLICE DEPT. 934-8174

**Minutes
Millsboro Town Council
November 2, 2015**

7:00 pm meeting called to order with Mayor John Thoroughgood presiding. Present were Vice Mayor Michelle Truitt, Secretary James Kells, Treasurer Joseph Brady, Council persons Bradley Cordrey, Tim Hodges and Ron O'Neal, Town Solicitor Mary Schrider-Fox and Town Manager Faye Lingo.

PLEDGE OF ALLEGIANCE:

Mayor Thoroughgood led the pledge of allegiance.

PUBLIC COMMENTS:

Mr. Pat Dangelantonio, topic, Town center rental rates. Mr. Dangelantonio advised council that he was promoting kidney awareness. Last year they had a picnic in Cupola Park for the patients that have kidney dialysis and it was a success. This year he would like to hold a quarter auction and would like to be able to use the Millsboro Town Center either rent free or at a reduced rate. A representative from the Delaware Foundation also spoke and she advised those there 560 units locally and she has chaired the Kidney Walks. That the disease affects more than the public is aware of and to be able raise funds to help those that are need is very important.

Neil Dickerson, topic, Speed limit on Route 24 west of Dupont Blvd. Mr. Dickerson advised council that DELDOT had promised to reduce the speed limit significantly; however, it was set at 45 mph which was an increase. The residents are asking for 35 mph and he believes the number of incidents merit the lower speed limit. His group is also planning to have a bill introduced that would make all streets within city limits 25 mph. He asks for a letter of support from the town council encouraging DELDOT to lower the speed limit. Mayor Thoroughgood asked why DELDOT increased the speed limit from 35 to 45. Mr. Dickerson said he was told that the traffic studies proved that 45 were sufficient. Cordrey asked what was the date of the last traffic study. Mr. Dickerson said the last he was aware of was 2013. Acting Chief Calloway advised that he had contacted the Delaware State Police and asked the cause of the fatality that took place this fall. He was told that excessive speed was not an issue and the only way to avoid the incident would be to have Jersey barriers installed. There is also an issue with who

will enforce that area as the road is not actually within the corporate limits. That is why the state police handled that accident. Council person Truitt said she understands that vehicles are probably driving faster than the 45 and when they do hit town limits they are traveling more than the 25 mph.

SECRETARY'S REPORT

Kells motioned, Brady second to approve the minutes as written, approved unanimously.

TREASURER'S REPORT

Brady motioned, Cordrey second to pay the bills from the designated accounts, approved unanimously.

MILLSBORO FIRE COMPANY

John Hall gave the report: October Fire Prevention activities included many hours of teaching and promoting fire prevention to the children. Members visited local schools and day care centers for demonstrations, displays and mini-musters as well as fire truck rides. The next step will be the judging of local fire prevention essays, awarding the winners in each group and then forwarding the top choices to the State Fire Prevention Committee where the winners will be presented at the award's ceremony in January in Hartly. Millsboro hosted the October Sussex County Volunteer Firefighter's Association monthly meeting in which all the incoming officers for that Association as well as the County Chief's, Fire Police and Ambulance Associations were installed. Approximately 185 people were in attendance including representatives from the Sussex County Council and State legislature.

GREATER MILLSBORO CHAMBER OF COMMERCE

Amy Simmons, Director of the Chamber reported that Family Nite Out went well. The Chamber's new web site is up and running and much more user friendly. The next coffee network is November 5th from 8 am to 9 am. The next regular membership meeting is November 19th at Riverside Grill in Oak Orchard. Santa will be in his house December 4th, 6 pm. The candy Cane Christmas Parade is scheduled for December 9th at 7:00 pm and once again D & D Stained Glass is the sponsor.

MILLSBORO POLICE DEPARTMENT

Training: Moyer attended training at the Delaware State Police Academy on Auto Theft Investigations on October 7th. Sgt Wheatley attended a Leadership Development Program at the Dover-Wilmington College hosted by the Delaware State Police on October 12 thru 30. Cpl. Rogers attended training at Ocean View on October 27 and 28 to be recertified as the Department's Asp Baton Instructor.

Currently there are not any Homeland Security threats and as part of the CALEA update he is researching technology to upgrade the accreditation program to the Power DMS system with hopes of having funded through a grant.

Personnel: Recruit Michael Gorman is still at the academy and is doing well. Ptlm Melissa Baker is scheduled to return to work on November 9th from a military training deployment. Upon her return she will go through a brief reintegration process prior to her return to patrol.

Criminal Investigation: On October 18th there was an attempted strong armed robbery complaint. The attempt was unsuccessful and Detective Legates is handling the investigation and in contact with the victim.

Community Event: the Sixth Annual Family Nite Out held on October 31st went well. The Fire Department, Chamber, members of the department and also Middle School Honor Society all worked together handing out treats to the children. A special thankyou to Council person Truitt and her children for bagging the treats and would like to also recognize PFC Carrie Rambo for the work she demonstrated with organizing this event. This was Rambo's first time being in charge and did a good job.

Roadway Closures: October 15th the department assisted with traffic control at the intersection 113 and 24.

Grants: I funded one of the asp baton training through the budget and not through a grant as originally anticipated. This amended the Sussex County Block Grant leaving it with a \$21,067 balance. With approval of the Town Council I request to use this to purchase an in-station video system and a new telephone recording system. This upgraded system would allow us to monitor the exterior of the station as well as the prisoner processing rooms. This new system will retain recordings for evidentiary purposes. (DUI Evidence) The second portion would be for a telephone system that will record all incoming and out-going phone calls. It will also store phone calls for a designated time frame allowing it to be used as evidence in criminal cases. It will also have the capabilities to forward incoming calls to the on duty officer after non-business hours which will reduce the delay in non-emergency reportable incidents. Brady motion, Cordrey second to approve the grant as requested, approved unanimously.

STREET REPORT

Wilson Highway storm water improvement update, the final paving has been completed, however, the storm drains still have filter fabric until the area around the drains has seeded and not at risk of clogging up the system.

Mitchell Street resurfacing project, they are officially on the clock and the work is scheduled to be completed by Thanksgiving.

Speed limit Route 24, west of Dupont Boulevard: Truitt commented that she had not been aware that Deldot had intended to raise the speed limit and expressed concern that the cars did not drive the 25 mph when they reach Delaware Avenue. Acting Chief Calloway explained that area is enforced by the State Police and it was explained to him by Deldot that the traffic studies did not warrant a decreased speed limit. And that the recent fatal accident

that had occurred in that area was not attributed to speed. Truitt asked if we know when the study was done and if they factor in the time of year. Cordrey motioned, Kells second to request a traffic study from DELDOT. It was then mentioned that it was the town's understanding that at some point a traffic light was to be installed on 24. Cordrey motioned, Kells second to amend the motion to include checking on the traffic light, approved unanimously.

WATER AND SEWER REPORT

Town Manager did a sewer adjustment on 28496 W. Dupont Blvd as ordinance allows. No council action.

MAYOR'S REPORT

Dukes Manor: Bob Marshall reported that they are proceeding with the improvements and hope to begin in the spring. Is there something council would like to see in home design and floor plan? Mayor Thoroughgood advised that residents are looking for a retirement community similar to Cinderbury in Georgetown. Brady motioned, Kells second to extend the approval for one more year, approved unanimously. Mr. Marshall made a suggestion concerning the speed limit that was discussed earlier. There are traffic warning signs that light up and warn drivers of the speed they are driving or reduced speed ahead; just a suggestion.

Monroe Square: Mr. Moore the owner is not here this evening, table until next month.

Energy Building Code: Town solicitor Mary Schrider-Fox has put together a draft that she believes states the information council wanted to make in their motion when it was rescinded. Council has not had time to review so this will be on the agenda next month.

Town Center Rental policies: Mr. Kells, the request has been made to have the center available to "not for profits" and would like to see it available to the public. Hodges concern is how to make it fair to others. Schrider-Fox mentioned a 501-C to prove it is a "not for profit" but you do not have such a policy in place. Mr. Dangelantonio was asked how soon he needed to know. He has four dates in February and April. Amy Simmons reminded everyone that the center is rented in February and April so dates may or may not be available. Town Manager advised that there has been an unwritten policy that there were not any reductions in the rate and that it would be helpful to have the policies in writing. Mayor Thoroughgood appointed a committee to study and report back to council. Michelle Truitt chair, also on the committee Brady, O'Neal and Cordrey.

Christmas Caroling: everything on schedule for November 29th, 7:00 pm rain or shine.

Chamber lease agreement renewal: The current lease agreement has expired and Mayor Thoroughgood would like the same committee to review the agreement that is working on the fee schedule.

8:00 pm Brady motion, Kells second to recess and enter into executive session after a ten minute break, approved unanimously.

REGULAR SESSION

8:30 pm regular session called to order with Mayor Thoroughgood presiding. Without any action needing to be taken Brady motioned to adjourn and Kells second, approved unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "James Kells".

James Kells,
Secretary