

Minutes

Millsboro Town Council

Regular Council Meeting

March 7, 2011

7:00 P.M. meeting called to order in the Council Chambers at 322 Wilson Highway, Millsboro, Vice-Mayor Bob Bryan presiding. Present were Secretary Greg Hastings, Treasurer Michelle Truitt, Council Persons, John Thoroughgood, Tim Hodges, Town Manager Faye Lingo, Assistant Town Manager Matt Schifano, Town Solicitor Mary Schrider-Fox, Development Coordinator Linda Johnson, and Town Clerk Tammy Phillips. Mayor Larry Gum and Council Persons Irene Keenan absent. Guest- see attached list.

MILLSBORO POLICE DEPARTMENT – Chief John Murphy stated training for the month of February Sgt. Legates, Pfc. Lowe, Sgt Lowe, Pfc. Forester, Pfc. Morris, Ptm Rogers, Pfc. Berrios, Cpl. Wheatley and Chief Murphy qualified on pistol and rifle at the Bridgeville Rifle Range. Pfc. Morris & Pfc. Moyer took Pro Laser III Certification at the DSPTA. Homeland Security threat level remains at yellow. No issue to report. Calea Update has made changes to their format; these changes may prove to be beneficial. Council may wish to consider the new format. Chief Murphy presented Pfc. Forester received an Exceptional Performance Award. Pfc Forester received his award for his actions while assisting the DSP with a suicidal subject. Chief Murphy presented Shawn Jones received a Citation of Excellence. Trooper Kelly received a Chief's Citation. Trooper Kelly and Mr. Jones received their awards for their assistance with the apprehension of an armed bank robbery suspect.

SECRETARY'S REPORT – Secretary Hastings presented the minutes from the February 7, 2011 council meeting for Council's approval. Hodges moved Truitt seconded to approve the minutes from the February 7, 2011 council meeting as written. Motion approved unanimously, with Mayor Gum and Council Person Irene Keenan absent.

TREASURER'S REPORT – Treasurer Truitt presented the bills and bank balances to Council for approval. Thoroughgood moved Hodges seconded to pay the bills from the designated accounts as presented. Motion approved unanimously, with Mayor Gum and Council Person Irene Keenan absent.

GREATER MILLSBORO CHAMBER OF COMMERCE - Amy Simmons stated that the Bridal Show was a success with 52 brides attended on February 20. March 10 Board of Directors meeting and Downtown Millsboro Revitalization at Civic Center from 5:15 till 7:15. Membership meeting March 17 at Blue Water Grill. MAPP March 24 at Indian River Senior Center. Adult Spelling Bee April 8th @ 7:00 Civic Center. Deadline for Scholarship April 15, 2011. Easter egg Hunt April 23, at Cupola Park.

MILLSBORO FIRE DEPARTMENT - Ron O'Neal President stated that the Millsboro Fire Company is proud to announce that we have been awarded a grant through the FEMA 2010 Assistance to Firefighter's Grant Program. The award in the amount of \$132,500 was granted on January 14, 2011. The funds from this grant will be used to purchase approximately 58 full sets of personal protective equipment, including helmets, gloves, hoods, boots, coats and pants. Due to the cost of each set of PPE, until this point the company could only budget for 10 -12 sets of gear annually. This newer gear was used to rotate out worn gear which, depending on its condition, was handed down to the Junior Limited members or removed from service altogether after reaching its expected lifespan. The grant funding will allow us to upgrade to new gear for all active members, while keeping some of the current PPE in order to outfit our paid Ambulance staff. Chief Matt Warrington, who developed and submitted the grant, has already been in contact with a volunteer fire company from South Carolina whose organization is in dire need of turnout gear but does not have the funding to purchase the equipment. Once our new gear is received, this S.C. Company is going to come to Millsboro to accept our donation of gear. A number of volunteer members as well as our paid EMS staff attended the EMS today Conference & Exposition in Baltimore this past weekend. This annual exhibit brings together EMS professionals from across the country to offer educational opportunities as well as display new products focused towards EMS personnel. We are currently undergoing some interior renovations to the firehouse, installing a new cosmetic wall to our apparatus bay as well as upgrading the lighting in this area to a newer high efficiency, high output unit, which will produce more light at a lower cost over time. A number of our volunteers supported the Sharp town volunteer Fire Company with a standby crew on March 3rd and 4th as that organization participated in services for their Deputy Chief, who was fatally injured in an automobile accident early last week.

PARKS AND RECREATION REPORT – Parade permits for Opening Day of the Millsboro Little League. There is an application to hold a parade for the teams the same as last year. If Chief Murphy is okay with it and can work with the league. April 16, 2011 line starts at 7:30 at Town Hall and ending at Ball Park. Vice Mayor Bryan asked Chief if that would work for the police department and Chief stated it all went smooth last year and they would handle the same way. Thoroughgood moved Hastings second to approve the parade permit for the Opening Day of the Millsboro Little League. Motion approved unanimously with Mayor Gum and Council Person Irene Keenan absent.

STREET DEPARTMENT – No report

WATER AND SEWER REPORT – 29470 Whitstone Lane adjusted as ordinance allows. No council action needed.

Bid Openings for Contract F was March 1, 2010 at town hall. The engineer recommendations are not available.

Water Plant – change order, Thoroughgood moved Truitt second to approve the 2008 Water Treatment Improvements – Contract B to increase the change order \$53,185.88. Motion approved unanimously with Mayor Gum and Council Person Irene Keenan absent.

Wastewater fine Information – Everyone has read in the newspaper that Millsboro was fined for noncompliance's that occurred while the wastewater plant was under construction and during the start up phase of the new plant. The Town is working with DNREC to hopefully be able to plan an environmental project that will satisfy the state and benefit the area.

MAYOR'S REPORT – Mosquito Control Thoroughgood moved Truitt second to accept the state to spray and notify the beekeepers about the Mosquito Control. Motion approved unanimously with Mayor Gum and Council Person Irene Keenan absent.

Civic Center Improvement update, no council action necessary.

Farmers Market Update Schifano has been speaking with the Department of Agriculture and we should have started earlier to get a Farmers Market this year. Schifano suggested that Cruz in Night may be possibility; have local vendors set up maybe once a month and

see how things pan out. Have the farmer market set up parallel railroad tracks. Hastings moved Thoroughgood second to approve to have farmer market set up during Cruz in Night. Motion approved unanimously with Mayor Gum and Council Person Irene Keenan absent.

Traffic decongestion downtown and on DuPont Boulevard, Hastings moved Hodges second to address a letter to Governor Markell explaining Town of Millsboro is supportive of the blue route bypass and questions about funding and copy to representative and senators. Motion approved unanimously with Mayor Gum and Council Person Irene Keenan absent.

203 Main Street, the ownership has now been transferred to the Town of Millsboro. If anyone remembers the history of the Library. The library occupied the building on 203 Main Street, owned by The Town of Millsboro and they paid rent to the Town. When the Friends of the Library were planning to purchase land and build a new building the town gave them the building should they need it for collateral for their funding and asked to be notified when or if they decided they no longer wanted to retain ownership of the building. This year they contacted the town and were willing to give it back. The deed has been transferred. We need to thank the Library and wish them well.

Right now the building is occupied by the Art league and they have been leasing it from the Library. A group took a tour of the property today to see what the actual condition was and what the Art League thought needed to be done. The Art League has applied for a grant to acquire lighting to show the pictures that are exhibited. I do not know as though a report is ready at this time. The Council will need to determine if or how much rent you would like to charge the Art League and any other details. When a report is ready council will then have to decide.

Hastings stated that the building is a historical building has a lot of potential before making a final decision on lease terms and landscape. We would like for Kenny Niblett to do a walk thru also and give his opinion.

Sign Ordinance discussion on proposed ordinance amendment. The last time this was up for discussion it was suggested to have a workshop but due to scheduling problems we thought it best to bring back to the agenda. Right now the ordinance is as it was written in October. I have heard comments about extending the time for grandfathering in existing signs. The ordinance says seven years and it was suggested ten years. If there are any other changes you would like to see made then now is the time or if you would like to discuss further. The public hearing was left open so it may be a good time to go ahead and close the hearing with out action on the ordinance. Suggested by Council Person John Thoroughgood to hold a workshop. Schedule before everyone leaves tonight.

Development Agreement for Plantation Lakes This was presented last month with the site plan amendment. Thoroughgood moved Hastings second to approve the development agreement for Plantation Lakes. Motion approved unanimously with Mayor Gum and Council Person Irene Keenan absent.

7:50 pm Thoroughgood moved Hastings second to recess till 7:55 to enter into executive session. Motion approved unanimously with Mayor Gum and Council Person Irene Keenan absent.

Regular Session

Reconvene @ 8:30 p.m.

Town Manager Lingo decided to schedule a meeting with DNREC.

Town Manager Lingo decided to let CAFE Assoc know that Contract F will have to stay within original budgeted amount.

Thoroughgood moved Hastings seconded to adjourn at 8:40 p.m.

Respectfully Submitted,

Greg Hastings

Secretary