

## **Instructions for Completing the 2023**

### **Town of Millsboro**

#### **Application for an Absentee Ballot**

**You must be a registered voter and must submit a completed application in order to receive an absentee ballot. Several deadlines apply to the process. *Please do not delay.***

#### **What sections of the application must be completed?**

Fill in all the blanks in both columns. Check the appropriate box to indicate your reason for needing to vote by absentee ballot.

Sign your name and indicate the date of your application.

#### **Must the application be notarized?**

No. Delaware elected officials eliminated this requirement from State law.

#### **What is the fastest way to submit the completed application?**

Please do not delay. Return your application in person or via mail to:

Millsboro Town Hall. Attn: Tammy Phillips, 322 Wilson Highway, Millsboro, DE, 19966.

If mailing your application and you do not receive a ballot back within 5 business days, please contact Town Hall to ensure your request was received. If there is a problem with your application, Town Hall staff will contact you. If you are eligible to vote and your application is approved, Town Hall staff will email you an absentee ballot, instructions, and other voting materials.

#### **What is the deadline for applying for an absentee ballot?**

**Noon on Friday, June 9, 2023.**

After this date you will not be issued an absentee ballot. Your only option will be to vote in person at Millsboro Town Hall on Election Day, Saturday, June 10, 2023. Polls are open from 1:00 p.m. to 7:00 p.m.

Absentee ballots provided prior to noon on Friday, June 9, 2023 will be accepted at Millsboro Town Hall until 7:00pm on Saturday, June 10, 2023

#### **What is the deadline for Town Hall to distribute an absentee ballot by mail?**

**Wednesday, June 7, 2023.**

After this date, each approved voter must come to Town Hall with identification to pick up his or her absentee ballot by noon on Friday, June 9, 2023. The ballot will not be provided to any person other than the approved voter.

#### **What is the deadline for returning an absentee ballot?**

**Seven o'clock p.m. on Election Day, Saturday, June 10, 2023.**

You may deliver it in person to Town Hall or mail it to Millsboro Town Hall. Attn: Tammy Phillips, 322 Wilson Highway, Millsboro, DE, 19966, but it **MUST** be received by 7:00 p.m. on Saturday, June 10, 2023.

***Please do not delay.***

Town of Millsboro – Request for an Absentee Ballot – 2023

Revised January 10, 2019

Complete and sign the form

**Please print legibly**

I request a ballot for the June 10, 2023 Election.

Full name: \_\_\_\_\_

Address that establishes your eligibility to vote:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of birth: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

Mail my ballot to this address, not to the one above:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**For Office use only**

Ballot type: \_\_\_\_\_

Mail  In-person  ID: \_\_\_\_\_

Date application returned: \_\_\_\_\_

Voucher number: \_\_\_\_\_

Date ballot mailed: \_\_\_\_\_

Date ballot returned: \_\_\_\_\_

I do solemnly swear or affirm, under penalty of perjury, that I am unable to go to my regular polling place during the forthcoming election for the reason checked below and that the information contained herein is true.

Check the appropriate box below:

- I am in the public service of the U.S. or of this State, or am a citizen of the U.S. temporarily residing outside the territorial limits of the U.S. and the District of Columbia, or am such person's spouse or dependents when residing with or accompanying the person, or am absent from this State because of illness or injury received while serving in the armed forces of the U.S.
- I am in the armed forces of the U.S. or the Merchant Marine of the U.S., or attached to and serving with the armed forces of the U.S. in the American Red Cross or United Service Organizations.
- My business or occupation, including the business or occupation of providing care to a parent, spouse or that person's child who is living at home and requires constant care due to illness or injury.
- I am sick or physically disabled.
- I am absent from the municipality while on vacation.
- I am unable to vote at a certain time or on a certain day due to the tenets or teachings of my religion.

My expected location on Election Day is: \_\_\_\_\_

My Election Day phone number: \_\_\_\_\_

Voter's signature: \_\_\_\_\_

Date: \_\_\_\_\_