

MAYOR and COUNCIL
TOWN OF MILLSBORO
322 Wilson Highway
Millsboro, Delaware 19966 - 1216

OFFICE HOURS
MONDAY — FRIDAY
8:00 a.m. to 4:30 p.m.



Phone: (302) 934-8171
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TOWN OFFICE
PARKS/RECREATION
STREETS
WATER/SEWER

POLICE DEPT. 934-8174

MINUTES
SEPTEMBER 2, 2014
MILLSBORO TOWN COUNCIL

7:00 pm meeting called to order with Mayor Robert Bryan presiding. Present were Vice Mayor John Thoroughgood, Secretary Joseph Brady, Treasurer Michelle Truitt, Council persons Irene Keenan and Tim Hodges, Town Solicitor Mary Schrider-Fox, Town Manager Faye Lingo, Assistant Town Manager Matt Schifano, Development Coordinator Linda Johnson and Town Clerk Tammy Phillips. District 2 "vacant".

PLEDGE OF ALLEGIENCE

PUBLIC COMMENTS: none

SECRETARY REPORT - Secretary Brady has reviewed the August 4, 2014 minutes and motions that they be accepted as written; Keenan second. Motion approved unanimously with District 2 "vacant".

TREASURER REPORT - Treasurer Truitt presented the bank balances and bills to the Council for approval. Hodges motioned, Keenan seconded to pay the bills from the designated accounts. Motion approved unanimously with District 2 "vacant".

MILLSBORO FIRE COMPANY - President Mike Mitchell absent.

GREATER MILLSBORO CHAMBER OF COMMERCE - Amy Simmons Director presented the Member luncheon will be September 18 at Pizza King at noon with Guest Speaker State Representative John Atkins and Candidate Richard Collins. Country Festival will be September 20 at the W.B. Atkins Park from 11 am to 9 pm. Events: Mountaire Chickin' Pickin' \$500 cash prize; Corn hole Tournament one-half of the proceeds will go toward St. Jude's Hospital. Live Entertainment: Cat Country with Delmarva Star; Tennessee Mafia Jug Band, the Dirt Road Outlawz and Brady J. They are looking for volunteers.

MILLSBORO POLICE DEPARTMENT - Chief Murphy presented

Training - On August 5th Homeland Security - No issues to report.

CALEA Update - No issues to report.

Miscellaneous - Hispanic Festival were held as schedule with no issues to report.

The recruit is progressing on field training with no issues to report.

The following events are schedule for the remainder of the year:

Country Festival
Millsboro Family Night (Halloween)
Christmas Parade

Chief discussed the grant application and amendments to following items:

Violent Crime Fund	\$ 23,720.81	(emergency equipment)
Sussex County Block	\$ 25,000.00	(Patrol Tahoe)
SALLE	\$ 5,489.74	(range bldg. -White Farm, traffic vests)
EIDE	\$ 4,240.10	(overtime)
General	\$ 31,225.00	(Patrol Tahoe)

Truitt motioned, Hodges seconded to approve all grant applications and amendments. Motion approved unanimously with District 2 "vacant".

Thoroughgood motioned, Truitt seconded to approve to continue with family night out/Trick or Treat on October 31 from 6 pm to 8 pm for children age 12 and under in costume. Motion approved unanimously with District 2 "vacant".

STREET REPORT - NONE

RECREATION REPORT - NONE

WATER AND SEWER REPORT

26216 Handy Road, Kim & Priscilla Tephabock are requesting permission to connect to the town water but delay annexation and connection to town sewer. Town manager explained that sewer is not feasible at this time. To be able to connect to the sewer a new main extension would have to be required and the cost is not affordable for one single family residence. The Tephabocks's are agreeable to annexation and connecting into the sewer when it is more readily available. It is understood that there is development proposed on the east side of Handy Road in the future. When that takes place and the infrastructure has been put in place it would make sense for this property to connect. There is not any schedule or time line for that to happen right now. If council is agreeable the property would connect to town water at the property owner's cost with no cost to the town. The property would delay annexation until such time the sewer is installed on the west side of Handy Road. Thoroughgood motioned, Keenan seconded to approve 26216 Handy Road to connect to the water service and delaying the sewer connection and annexation until it is feasible. Mayor Bryan called for a roll call vote. Thoroughgood-yes, Keenan-yes, Brady-yes, Truitt-yes, and Mayor-yes, Hodges-abstain; motion approved with District 2 "vacant".

MAYOR' S REPORT -

Development extensions, Mayor stated that he felt a committee should study the thought process for site plan extensions. We have been doing these on an annual basis. This committee will not affect tonight's applications or any others for this year, 2014. The committee can report for next calendar year. The committee will be (chairperson) Thoroughgood, Brady and Mayor Bryan.

Somerton Chase, Sussex County Tax Map 1-33-20.00 parcels 040.00, 041.00 and 041.01, Tim Wentling, is requesting a one-year extension in regards to the Somerton Chase preliminary plan approval. Mr. Wentling explained that economically it has not been feasible to pursue any further with his plan development. To pursue with Deldot right now it would mean spending more money than he had available and Mr. Wentling does not feel he can get the cost back out of the lots so he would like to hold tight for another year. Keenan motioned, Hodges seconded to approve the extension of the preliminary plan located at Sussex County Tax Map Somerton Chase 1-33-20.00 parcels 040.00, 041.00, and 041.01 for one (1) year expiring September 2015. Motion approved unanimously with District 2 "vacant".

Millsboro Land Associates - request final site plan extension; this is the undeveloped parcel directly behind the Food Lion Shopping Center Sussex County tax map no. 1-33-21.00 parcels 3.01. There is not anyone here tonight to represent the property owner but their letter stated economy as the reason for no activity. Thoroughgood motioned, Keenan seconded to grant one (1) year extension until September 2015, on final site plan of vacant lot behind Food Lion Shopping Center. Motion approved unanimously with District 2 "vacant".

District 2, vacant council seat. Mayor Bryan stated that Ron O'Neal has submitted a letter inquiring about the vacant seat for District 2 and would like to have the opportunity to serve on the town Council. The position would be for three years; if agreeable we need a motion and a second to approve the appointment. Hodges motioned, Thoroughgood seconded to approve Ron O'Neal to fill the vacant seat for District 2. Motion approved unanimously with District 2 "vacant".

Combining of properties, Sussex County Map and Parcels Nos. 1-33-17.17-54.00 and 1-33-17.17-55.00, the property is located at the south corner of Radish Road and south bound lane of DuPont Blvd. There is a section 25 foot by 204 feet that runs parallel to the first parcel. Mr. Tim Johnson is the owner of the property and requesting to have the two parcels combined into one creating a lot that 150 x 204 foot. It cannot be developed and is needed for an entrance to the property and feels it would make sense to combine the two properties. Brady motioned, Hodges seconded to approve to combine Parcels Nos. 1-33-17.17-54.00 and 1-33-17.17-55.00. Motion approved unanimously with District 2 "vacant".

Lennar, extension of agreement requesting for extension of final annexation payment for an additional year. If the town is willing to grant an extension of the payment, there will be a 6% apr interest only charge payable in monthly interest payments for twelve months. Hodges motioned, Thoroughgood seconded to approve Lennar to make monthly payments as prior years. Motion approved unanimously with District 2 "vacant".

Contract approval for PTA/DELVAL, real estate appraisal company for property reassessments. This was approve at budget time to do reassessment beginning this year and plan to be done by December 2015. PTA/DELVAL has submitted their proposal as discussed at \$45.00 a parcel for reassessment and then for new

**Regular Council Meeting – Town of Millsboro
September 2, 2014**

properties as they are done will be at the same rate we pay now \$ 50.00 a parcel. Brady motioned, Keenan seconded to approve the contract for real estate reassessments. Motion approved unanimously with District 2 "vacant".

Museum is open on Wednesday's 9:00 am – 4:00 pm and on Thursday beginning September 18th.

Keenan motioned, Hodges seconded to recess regular session as of 7:30 pm and to enter Executive Session at 7:40 pm. Motion approved with District 2 "vacant".

**Regular Session
Reconvene @ 7:55 pm**

Keenan motioned, Hodges seconded to adjourn the meeting @ 7:56. Motion approved unanimously with District 2 "vacant".

Respectfully Submitted,

Joseph Brady,
Secretary